



VULNERABLE SECTOR CHECKS

A vulnerable sector check is a police information check plus a check to see if a person has a record suspension (pardon) for sexual offences. Vulnerable sector checks were created in 2000 to protect children and vulnerable persons and is governed by section 6.3(3) of the [Criminal Records Act](#). Policies and procedures related to vulnerable sector checks can be found in the [Dissemination of Criminal Record Information policy](#) and the *Ministerial Directive Concerning the Release of Criminal Record Information by the Royal Canadian Mounted Police*.

Employment or Volunteering in the Vulnerable Sector

People who volunteer or are employed in positions of trust or authority over children or vulnerable persons may be required to obtain a vulnerable sector check. **Being in a position of trust or authority is more than having random or chance care and authority with children or vulnerable persons.** To meet the legal requirements for a vulnerable sector check, **the nature of the position** must cause the person to have authority over, or trust of, children or vulnerable persons. A “**vulnerable person**” is defined as any person who, because of age, a disability, or other circumstances, whether temporary or permanent are: in a position of dependence on others or are otherwise at a greater risk than the general population of being harmed by a person in a position of authority or trust.

Process for getting a vulnerable sector check

The applicant must provide a letter from the organization clearly explaining how a position's duties meet the criteria for a VS check. Each letter is specific to the position and is used for that one application only. It can't be a generic form letter or be used for different positions. Details about the children or vulnerable persons (e.g. age, or other factors that can show how the person is vulnerable). If the position is volunteer, provide a letter from the organization stating the person will not be paid for services or any other personal expenses incurred.

Once the police service has determined that the **position** meets the requirements for a vulnerable sector check, a name-based search will be conducted. In some circumstances, you will be required to submit fingerprints to confirm your identity. The use of fingerprints ensures the accuracy of the identification process.

Denying vulnerable sector checks

The police service will use information submitted by the applicant to determine if the position meets the legal requirements to conduct a vulnerable sector check. If the position does not meet the requirements of the [Criminal Records Act](#) for a vulnerable sector check, the vulnerable sector check will not be completed.

Did you know?

It is an offence to conduct a vulnerable sector check if the position does not meet the requirements of the [Criminal Records Act](#).

We trust this information has provided a clearer understanding of the Vulnerable Sector process.

Regards,

Swift Current Municipal RCMP Detachment