

There may be a point in time where you need to change your certification type from what you currently have. Typically this will occur when your role with youth changes or based on organizational requirements.

An individual may UPGRADE their certification type during their 4 year cycle, however the expiry date of the upgrade will align with the expiry date of your initial certification application.

**For example:** If in 2023 you apply for a COMMUNITY certification that expires in 2027 and you require an upgrade to a YOUTH certification during that time, you may apply for an upgrade which will allow you to submit only the missing documents needed for the YOUTH certification type. Your YOUTH certification would then be granted but still expire in 2027 aligned with your initial application. in 2023.

If you are coming to the end of your certification cycle, ( within 3-6months) it is recommended that you complete a NEW APPLICATION for whatever certification type you will require.

### UPGRADES ALLOWED

Select the appropriate upgrade application and provide the documentation requested

**AWARE** certified to **COMMUNITY** ( by submission of required training certification )

**AWARE** certified to **YOUTH** ( by submission or vulnerable sector check and required training certification)

**COMMUNITY** certified to **YOUTH** ( by submission of vulnerable sector check)

If you are unsure or require guidance please contact us by email [portal@safepplaces.ca](mailto:portal@safepplaces.ca)

The following offences are some that that we review and assess the risk associated with approving an individual eligible for Youth Certification. This does not contain a full list of charges but summarizes common ones.

Offences that will deem a person ineligible to receive Youth Certification may include:

- Aggravated Assault
- Sexual Assault
- Sexual Interference
- Sexual Exploitation
- Invitation to Sexual Touching
- Making, distributing, or possessing child pornography
- Current prohibitions or probation orders forbidding the individual to have contact with children under the age of 14
- Indictable criminal offences for child abuse
- Luring a child
- Voyeurism
- Possession of the Purpose of Trafficking
- Production of a Substance (as defined in the C.D.S.A)

Likely offences for which will disqualify a individual from Youth Certification as part of a review process may include the following:

- Common Assault
- Assault with a weapon
- Assault causing Bodily Harm
- Threatening
- Possession of a Substance (as defined in the Controlled Drug and Substance Act [C.D.S.A])
- Theft, Fraud and Related Offence (while in a Position of Trust)
- Convictions pertaining to illegal substances, other than for manufacture and/or trafficking
- Firearm Related Offences (other than the use of firearm in the commission of an offence)
- Robbery
- Fail to Comply with Probation Order/Recognizance
- Fail to Appear/Fail to Attend Court

### Other Charges

Any cases where you are suspected, under investigation or facing charges, from a sport body, private tribunal or government agency that would contradict your role as a Trusted Adult in the protection and safety of youth will be reviewed. These may include instances of Bullying, Abuse, Harassment and Discrimination.