## SAFEPLACES

There may be a point in time where you need to change your certification type from what you currently have. Typically this will occur when your role with youth changes or based on organizational requirements.

An individual may UPGRADE their certification type during their 4 year cycle, however the expiry date of the upgrade will align with the expiry date of your initial certification application.

**For example:** If in 2023 you apply for a COMMUNITY certification that expires in 2027 and you require an upgrade to a YOUTH certification during that time, you may apply for an upgrade which will allow you to submit only the missing documents needed for the YOUTH certification type. Your YOUTH certification would then be granted but still expire in 2027 aligned with your initial application. in 2023.

If you are coming to the end of your certification cycle, (within 3-6months) it is recommended that you complete a NEW APPLICATION for whatever certification type you will require.

## **UPGRADES ALLOWED**

Select the appropriate upgrade application and provide the documentation requested

AWARE certified to COMMUNITY (by submission of required training certification) AWARE certified to YOUTH (by submission or vulnerable sector check and required training certification) COMMUNITY certified to YOUTH (by submission of vulnerable sector check)

If you are unsure or require guidance please contact us by email portal@safeplaces.ca



Questions? Visit safeplaces.ca or email portal@safeplaces.ca.