# Recertification Respect Group Training

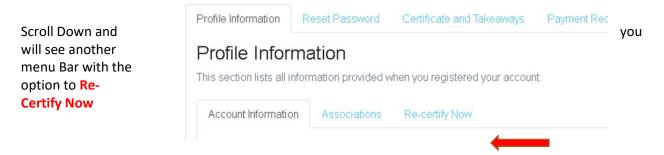


Retake the online '**Respect Group'** training course by accessing the specific URL that you have an account with. If you are unsure which URL your account is linked to then contact Respect Group at <u>info@respectgroupinc.com</u>

#### Instructions

**LOGIN** with your username and Password - you can reset it if you do not remember or contact Safe Places to assist you.

Once logged in - click on the 'PROFILE' tab on the top of your screen.



There may be a 'pop up box' appear that reads:

'If you intend to **re-certify**, you must reset your profile. To achieve this, click "Re-certify Now". Please note this <u>cannot</u> be undone.'

Or if you are certifying ahead of your expiry date the notification will read:

	You are electing to re-certify ahead of your certificate expiry date.
Doing so w	Il reset your certification for this program (as well as any subsequent programs which you have ported this certification into) requirin you to complete the program again in its entirety
	Setting your profile to re-certify cannot be undone.
	If you accept this notice, please click 'Continue' below:
	CONTINUE
	Re-certify my profile now

#### Click the button to recertify!

- You may be asked for payment or to enter a Pre-Authorization code to bypass payment.
- You will then have access to complete the training, module by module over time or in one sitting.
- To re-access the program, return to the same URL indicated above and enter your username and password.
- Download a copy of your certificate once you have completed it.

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### FAQ's

### My Account says I do not need to recertify

Anyone who was Safe Places **certified before 2022** had a certification expiry of 3 years. If this applies to you and you are looking to recertify your Safe Places you must take your Respect in Sport again despite what their Respect Group account says for expiry.

**Starting in 2022** - Safe Places Certification expires 4 years from the time you last took your respect in sport training – we will therefor only **accept Respect group training certificates with AT LEAST 2 years left.** 

Some sports organizations have set up their Respect Group accounts to never expire, or expire later than what is required for Safe Places. If you login and it notifies you that you do not need to recertify this is due to a default message for Respect Group not Safe Places requirements.

You must recertify your Respect Group training every **4 years to align with the Safe Places certification** cycle or **3 years if you were certified prior to 2022.** 

### My Respect Group Certificate has a Safe Places logo on it – Does this mean I am Youth Certified

No – Respect Group training is only one part of the Safe Places certification requirements. Visit SafePlaces.ca for all certification steps.

### It is asking for payment or a Pre-Authorization code

The course is \$30 unless you are associated with a sports group or a member of an affiliated Safe Places organization. Most SaskSport and Sask Hockey affiliated organizations access a different URL that requires no charge for recertification.

If you are accessing another community or education-based URL then contact Safe Places to determine if payment is required. There are often pre-authorization codes made available, so you do not have to make payment.

Visit safeplaces.ca for more information on accessing pre-authorization codes and if this is applicable to you.