SAFEPLACES

RECERTIFICATION

You can re-take the online 'Respect Group' training course by accessing the specific URL that you have an account with. If you are unsure which URL your account is linked to, contact Respect Group at info@respectgroupinc.com.

How to Access the Online Respect Group Training Course:

- 1. **LOGIN** with your username and Password If you do not remember your password, you can reset it. If you need asssistance resetting your password, contact Safe Places for assistance.
- 2. Once logged in click on the **PROGRAM ACCESS** tab at the top left of your screen. There will be a pop up box appear that reads:

'If you intend to re-certify, you must reset your profile. To achieve this, click "Re-certify Now". Please note this cannot be undone.'

- 3. **Click the button to recertify!** You will then have access to complete the training, module by module over time or in one sitting. To re-access the program, return to the same URL indicated above and enter your username and password.
- 4. Print or download a copy of your certificate once you have completed it.

Frequently Asked Questions

My account says I do not need to recertify:

The recertification cycle for Safe Places is four (4) years. Some Respect Group accounts are set automatically to a five (5) year recertification cycle or more by default. If you login and it notifies you that you do not need to recertify, this is due to a default message for Respect Group, not Safe Places. **You must recertify your Respect Group training every four (4) years.**

It is asking for payment or a pre-authorization code:

The course is \$30 unless you are associated with a sports group or a member of an affiliated Safe Places organization. Most SaskSport and Sask Hockey affiliated organizations access a different URL that requires no charge for recertification.

If you are accessing another community or education-based URL then contact Safe Places to determine if payment is required. There are often pre-authorization codes made available, so you do not have to make payment.

Visit safeplaces.ca for more information on accessing pre-authorization codes and if this is applicable to you.

